

**ESKİŞEHİR TECHNICAL UNIVERSITY**  
**FACULTY OF ENGINEERING**  
**INSTITUTION/ORGANIZATION STUDENT INTERNSHIP EVALUATION FORM**

Photo

**STUDENT INFORMATION**

Name–Surname : ..... Phone Number : .....  
 ID Number : ..... Internship Start Date : ...../...../.....  
 Programme : ..... Internship End Date : ...../...../.....  
 Permanent Address : .....

INTERN EVALUATION FORM							
No	Evaluation Criteria	Explanation	Very good (5)	Good (4)	Satisfactory (3)	Poor (2)	Very Poor (1)
1	<b>Field Knowledge</b>	Displaying a strong sense of the mission and responsibility of the related to engineering area, with the full command of the theoretical and practical knowledge it requires					
2	<b>Professional skill</b>	Ability of applying knowledge related to Engineering profession					
3	<b>Communication Skills</b>	Accurate comprehension of the written and/or oral instructions, accurate verbal and/or written expression of ideas, accurate and punctual delivery of information					
4	<b>Inclined to team work</b>	Providing assistance to co-workers, adapting to team's speed, contributing to teamwork					
5	<b>Self-Development</b>	Having an open mind, ability to see the shortcomings and eliminate them, being prepared for further steps, making effort to increase knowledge and skill					
6	<b>Representational Skills</b>	Appearing professional and being polite, earning the trust of others, performing exemplary workplace actions					
7	<b>Devotion to Work</b>	Being aware of the duties and responsibilities, ability to conclude assigned tasks					
8	<b>Time Management</b>	Determining priorities, fulfilling the determined work plan by taking the time factor into account					
9	<b>Discipline</b>	Ability to adapt to working hours, making effort to finish the given task before deadlines					
10	<b>Attendance at work</b>	Maintaining workplace attendance except extraordinary circumstances					
<b>Overall Evaluation Score (AVERAGE)*</b>							

\*If the general evaluation score is above or equal to 3, the intern is accepted as successful.

PLEASE FILL IN THE FOLLOWING FIELDS IN DETAIL	
1	Intern's strengths
2	Intern's weaknesses
3	General opinions about the quality of intern's education provided by vocational school?
4	Would you consider to employ this intern after his/her graduation?
5	If any, additional suggestions: .....
<b>Thank you for your time and effort.</b>	

**This part will be filled by authorized staff of the establishment.**

**INSTITUTIONAL/ORGANIZATIONAL INFORMATION**

Name : .....  
 Address : .....  
 Telephone/Fax : ..... / .....  
 Web Address : .....

**INSTITUTIONAL/ORGANIZATIONAL AUTHORITY**

Name–Surname : .....  
 Title : .....  
 Signature/Stamp : .....